**Partners’ Role – EuroEd (RO)**

**Activities to be carried out related to**

**“PM1 – Coordination of activities”**

**Activity PM1.2**

Participation in Partners Meetings.

1st Meeting: Florence (IT) 2nd Meeting: Limerick (IE)

3rd Meeting: Sodertorn (SE) 4th Meeting: Genova (IT)

**Time schedule:**

1° meeting: November 2018

2° meeting: September 2019

3° meeting: February 2020

4° meeting: October 2020

**Activity PM1.3**

In Progress reporting on activities

Production and Uploading of Project Activities Report Forms.

**Expected results by each partner:**

In progress Project Activities Report

**Time schedule:**

30 January 2019-2020

30 April 2019-2020,

30 July 2019-2020,

30 October 2019-2020

**Activity PM1.5**

Production of Project Financial Report.

**Expected results by each partner:**

Project Financial Report

**Time schedule:**

Progress: 30 June 2019

Progress: 30 November 2019

Final: 15 November 2020

**Activities to be carried out related to**

**“PM2 – Dissemination”**

**Activity PM2.4**

Dissemination trough Facebook:

Partners must upload at least 1 post per month on the activities carried out at national level.

**Start Date:** 1 January 2019

**End Date:** 30 October 2020

**Activity PM2.5**

Translation of project brochure.

**Expected results:**

Project brochure in national language.

**Start Date**: 1 January 2019

**End Date**: 30 January 2019

**Activity PM2.6**

Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site.

**Expected results by each partner:**

Filling in of the dissemination form on the project web site (every three months).

**Time Schedule:**

30 January 2019-2020

30 April 2019-2020,

30 July 2019-2020,

30 October 2019-2020

**Activity PM2.7**

Production of the best practice dissemination report.

**Expected results by each partner:**

One progress and one final Best Practice Dissemination Report.

**End Date for Year 1:** 15 September 2019

**End Date for Year 2:** 15 September 2020

**Activities to be carried out related to**

**“PM3 – Exploitation”**

**Activity PM3.2**

Involvement in the project of at least 6 organizations (3 per year) operating in the field of education, who will join the project as associated partner filling in the Associate partner form. They will be also inserted as Associate Partners on the project portal.

**Expected results by each partner:**

- 4 letters of participation in the project as associate partners (2 per year)

- 4 Associate Partners template filled in (3 per year)

**End Date for Year 1:** 15 September 2019

**End Date for Year 2:** 15 September 2020

**Activity PM3.3**

Publication of announcements on 4 portals (2 per year) or websites addressed to teachers.

**Expected results by each partner:**

- 4exploitation links (2 per year).

**End Date for Year 1:** 15 September 2019

**End Date for Year 2:** 15 September 2020